



SODEXO EMPLOYMENT APPLICATION

www.sodexoUSA.com

APPLICATION FOR EMPLOYMENT

Name _____
Last First Middle

Present Address _____

City _____ State _____ Zip _____ Telephone # _____

E-Mail Address _____ Alternative Telephone # _____

EMPLOYMENT INTEREST

Date _____ Position Applied for _____ Earliest Date Available _____

Salary Desired _____ Location Desired _____

Type of Employment Desired Management Non-Management
 Full-Time Part-Time Temporary On-Call Summer

How were you referred to Sodexo? Ad Web Agency School Employee Other

Please specify source: _____

Have you ever applied for work with or been employed by Sodexo Inc., Sodexo Marriott Services, Marriott Management Services, Sodexo USA or Wood Dining Services? Yes No If yes, when and where? _____

If previously employed, please answer the following:
Supervisor's Name, Title, and Phone #: _____
Reason for Leaving: _____

If applying for a management position, are you willing to relocate? Yes No

If yes, please specify where: _____

PERSONAL

Are you over 18 years of age? Yes No If no, give date of birth _____

Do you have unrestricted authorization to work in the United States? Yes No

If no, what is your current visa status and when does your visa status expire?
Visa status: _____ Expiration Date: _____

Have you ever been convicted of a crime? Yes No Record

Please review the attached state disclosure limitations before responding. All applicants may answer "No Record" if a conviction has been sealed, pardoned, expunged, annulled, statutorily eradicated or dismissed upon condition of probation. A conviction will not necessarily disqualify you from employment with Sodexo.

If yes, please provide date, place and nature of conviction(s):

Are there any restrictions on the hours or days you are able to work? Yes No

If yes, please explain: _____

Foreign Languages: _____ Read Write Speak
_____ Read Write Speak

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, activities, accomplishments, etc.

EMPLOYMENT EXPERIENCE

Please list your job history for the past six years or the last four employers (whichever covers a longer period of time). Start with your present status and note any periods in which you were not employed. Include U.S. Military Service, summer/part-time jobs, and cooperative education assignments.

This information must be completed even if a resume is provided.

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	\$ Starting Salary	\$ Final Salary	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	\$ Starting Salary	\$ Final Salary	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	\$ Starting Salary	\$ Final Salary	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	\$ Starting Salary	\$ Final Salary	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):

May we contact your present employer to verify the above?

Yes, you may contact anytime.

Do not contact now. You may contact at a later date. _____
 (Please specify, e.g. after acceptance of offer or a specific date, if appropriate.)

Have you ever been dismissed or forced to resign from employment? Yes No

If yes, please explain:

EDUCATIONAL HISTORY

Type of School	Name and Address Of School	Dates Attended From To Month/Year Month/Year		Graduated	Type of Degree, Diploma or Certificate	Major/Minor/Field of Study
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No		
College Or University				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other Education or Training				<input type="checkbox"/> Yes <input type="checkbox"/> No		

Academic Achievements or Activities: Please list academic honors, scholarships, or fellowships, memberships in academic honorary societies; or participation in or offices held in extracurricular activities you consider significant.

List current professional licenses, registration, and professional organizations or affiliates, if any.
 (You must include license / registration numbers in specific states / jurisdictions where you may be licensed or registered.)

PROFESSIONAL OR PERSONAL REFERENCES

Name	Years Known	Occupation	Complete Address	Telephone

Are any of your professional references associated with your current employer?

If yes, may we contact that individual now?

Yes, you may contact anytime.

Do not contact now. You may contact at a later date. _____
 (Please specify, e.g. after acceptance of offer or a specific date, if appropriate.)

CRIMINAL CONVICTION INQUIRY: STATE DISCLOSURE LIMITATIONS

California Applicants

You may answer "No Record" with respect to any conviction for a marijuana offense if the conviction occurred more than two years prior to the date this application is completed. In addition, do not provide any information regarding a referral to and participation in any pre-trial or post-trial diversion program.

Connecticut Applicants

You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a. Criminal records subject to erasure pursuant to Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a are records related to (a) determinations of "delinquency" or that, as a child, you were a member of a family with service needs, (b) a ruling you are a "youthful offender", (c) a finding you are not guilty for a criminal charge, or (d) a conviction for which you have received an "absolute pardon". Any person whose criminal records have been erased pursuant to Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a shall be deemed to never have been arrested within the meaning of the general statutes with respect to the proceedings so erased and may so swear under oath.

Hawaii Applicants

Do not respond to this inquiry until you have been given a conditional offer of employment. If you are required to respond, please limit your responses to crimes for which you were convicted within the past 10 years, excluding periods of incarceration.

Illinois Applicants

You are not required to reveal any expunged convictions, including expunged juvenile convictions.

Massachusetts Applicants

If you have a sealed record on file with the commissioner of probation you may answer "No Record" with respect to any inquiry herein relative to prior arrests, criminal court appearances or convictions. You may answer "No Record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution. In addition, you may answer "No Record" with respect to a first conviction for: (1) the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violation, affray or disturbances of the peace; or (2) any misdemeanor conviction where the date of conviction or any resulting incarceration occurred five or more years ago.

Utah Applicants

You may answer "No Record" with respect to any conviction for a misdemeanor or summary offense.

Washington Applicants

Answer "Yes" only if the conviction or release from imprisonment was within the last ten (10) years, or related to the functions of the position for which you are applying.

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Sodexo provides equal employment opportunity without regard to race, color, religion, sex, pregnancy, national origin, ancestry, citizenship, age, marital status, disability, veteran status, sexual orientation, gender identity, genetic information, or any other basis protected by law. If needed, reasonable accommodations for the hiring process will be made.

ACKNOWLEDGEMENT AND RELEASE

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

The information that I have provided is accurate to the best of my knowledge and subject to validation by Sodexo. I understand and agree that any misrepresentation or omission of fact in my application, in any supplement thereto, during any interview, or in any other employment-related records supplied or completed by me, shall be grounds for rejection of my application for employment or, if employed, for termination of my employment with Sodexo, regardless of the amount of time elapsed before discovery.

I understand that an offer of employment and my continued employment with Sodexo are contingent upon satisfactory proof of my authorization to work in the United States.

I understand that nothing contained in this employment application or in the granting of an interview or an offer of employment is intended to create a contract between myself and Sodexo for employment or for the providing of any benefit. No promises regarding continued employment have been made to me, and I understand that no such promise or guarantee is binding upon Sodexo unless made in writing and signed by me and an authorized representative of Sodexo. I understand that if I am employed by Sodexo, my employment will be terminable-at-will, and that either I or Sodexo may terminate my employment at any time, with or without cause, for any reason or no reason, and that I am not being employed for any specific term.

I understand that business needs at times may make the following conditions mandatory: overtime, shift work, and rotating schedules. I understand and accept these conditions of employment. I understand that Sodexo may require a pre-employment investigation of my criminal conviction history, educational background, past employment, and activities that may relate in any way to my potential fitness for employment. I further understand that I may be required to take and pass a drug test as a condition of being hired at or transferred to a Sodexo location, I agree to complete all required authorization forms and provide all information necessary for Sodexo, or its agent, to conduct any required pre-employment investigation. If hired, I authorize Sodexo to conduct subsequent investigations during the course of my employment. In addition, I agree to comply with any background check requirements mandated by Sodexo's client at my work location, as agreed to by Sodexo.

I authorize schools and prior employers to provide any information they have concerning me to Sodexo, and I hereby hold harmless Sodexo and all those providing information from any liability that may arise out of or result from the provision or use of such information.

Maryland Applicants: By signing below, you acknowledge receipt of the following notice:

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.

Massachusetts Applicants: By signing below, you acknowledge receipt of the following notice:

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

I have read and understand the information provided above.

Applicant Signature

Date

Applicant Printed Name